
Notice and Agenda

Regular Governing Council Meeting
Voz Collegiate Preparatory Charter School
955 San Pedro SE
Albuquerque NM 87108

Thursday December 15, 2022, 6:00pm

Location: <https://us02web.zoom.us/j/7596191312>

Please contact Isaac Rivas-Savell at irivassavell@vozcollegiateprep.org or 575.605.3527 at least 48 hours prior to the meeting or as soon as possible if you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or listen to (or in this case, view) the meeting. Information to participate in the meeting is included below:

- A. Opening Business
 - 1. Call to Order
 - 2. Roll Call
 - 3. Discussion and consideration of **approval** of November 17, 2022, Meeting Minutes
- B. Public Input (10-minute time limit, speakers limited to 3 minutes each)
- C. Legal Counsel Report
- D. Finance and Audit Committee Report
 - 1. Discussion and consideration of **approval** of November 2022 Bank Rec and Check Register
 - 2. Discussion and consideration of **approval** of 2022-2023 BARs
 - i. 001-709-2223-0010-IB
 - ii. Additional BARs
- E. Governance Committee Report
 - 1. Board Recruitment Update
 - 2. Board Training Update
- F. Facilities Taskforce Report
- G. School Foundation Report
- H. Head of School Report
 - 1. Student recruitment update
 - 2. Staff recruitment update
 - 3. School Building Safety and Charter School Growth Fund Site Visit
- I. Closing Business
 - 1. Next Scheduled Meeting: January 19, 2023
 - 2. Adjourn

Bank Reconciliation GL Detail - Voz Collegiate Preparatory Charter School

As of 11/30/2022

Bank Account	PostingDate	Description	Debit (+)	Credit (-)	Notes
11884	11/2/2022	Yardi Service Ch WEB PMTS VOZ Preparatory School KKYP5B		\$0.95	
11884	11/2/2022	WESTMIAMIDEVELOP WEB PMTS VOZ Preparatory School 6G3SSB		\$15,330.81	
11884	11/3/2022	NMERB WEB PAY Voz Collegiate Prepara 02442		\$10,598.47	
11884	11/3/2022	NMPSIA BENEFITS NMBBIZBP VOZ COLLEGIATE PREPARA TRAN#47		\$3,042.50	
11884	11/4/2022	Invoice #: 118394; Vendor: BULK BOOKSTORE; Memo:		\$2,894.00	
11884	11/4/2022	Invoice #: 10.10.22; Vendor: Cooperative Educational Services; Memo:		\$4,360.28	
11884	11/4/2022	Invoice #: 17093; Vendor: Ad It Up Store LLC; Memo:		\$474.66	
11884	11/4/2022	Invoice #: 17083; Vendor: Ad It Up Store LLC; Memo:		\$313.60	
11884	11/4/2022	Invoice #: 17260; Vendor: Ad It Up Store LLC; Memo:		\$327.76	
11884	11/4/2022	Invoice #: AR8318748; Vendor: DEX imaging; Memo:		\$401.53	
11884	11/4/2022	Invoice #: 8067869248; Vendor: Staples; Memo:		\$1,833.80	
11884	11/4/2022	Invoice #: 8067943433; Vendor: Staples; Memo:		\$175.98	
11884	11/4/2022	Invoice #: INV0011081; Vendor: Eduporium; Memo:		\$1,050.00	
11884	11/4/2022	Invoice #: 8067698725; Vendor: Staples; Memo:		\$7,222.94	
11884	11/4/2022	Invoice #: 8067698725; Vendor: Staples; Memo:		\$23,708.73	
11884	11/4/2022	Invoice #: 21055; Vendor: Axiom Analytics; Memo:		\$5,348.80	
11884	11/4/2022	RETIREE HEALTHCA NMBBIZBP VOZ COLLEGIATE PREPARA TRAN#49		\$1,141.67	
11884	11/14/2022	Invoice #: INV48533; Vendor: MineralTree; Memo:		\$45.30	
11884	11/14/2022	Invoice #: 12312018-486; Vendor: Charter School Nursing Services (s-corp); Memo:		\$641.11	
11884	11/14/2022	Invoice #: 3509049163; Vendor: Staples; Memo:		\$178.20	
11884	11/14/2022	Invoice #: 3518170180; Vendor: Staples; Memo:		\$12.82	
11884	11/14/2022	Invoice #: 3509049166; Vendor: Staples; Memo:		\$327.70	
11884	11/14/2022	Invoice #: 3509049167; Vendor: Staples; Memo:		\$135.90	
11884	11/14/2022	Invoice #: 3509049165; Vendor: Staples; Memo:		\$158.40	
11884	11/14/2022	Invoice #: 3513354417; Vendor: Staples; Memo:		\$1,269.19	
11884	11/14/2022	Invoice #: 3509049164; Vendor: Staples; Memo:		\$915.25	
11884	11/14/2022	Invoice #: 3516474655; Vendor: Staples; Memo:		\$34.19	
11884	11/14/2022	Invoice #: 3516474659; Vendor: Staples; Memo:		\$16.05	
11884	11/14/2022	Invoice #: 3516474657; Vendor: Staples; Memo:		\$20.10	
11884	11/14/2022	Invoice #: 3509049168; Vendor: Staples; Memo:		\$223.50	
11884	11/14/2022	Invoice #: 3518170176; Vendor: Staples; Memo:		\$16.62	
11884	11/14/2022	Invoice #: 1180; Vendor: JMP Academy of Professional Development; Memo:		\$1,460.01	
11884	11/14/2022	Invoice #: 10.19.22; Vendor: Cooperative Educational Services; Memo:		\$1,644.04	
11884	11/14/2022	Invoice #: 10075; Vendor: ACES - Assoc of Charter School Education Serv; Memo:		\$1,077.50	
11884	11/14/2022	Mosaic Processing Fee		\$120.00	
11884	11/14/2022	PNM ELECTRIC SER ele/gs bl VOZ COLLEGIATE PREPARA 188139020275813		\$744.86	
11884	11/14/2022	APS PAYMENTS VOZ PREP VOZ COLL PREP	\$101,817.10		
11884	11/15/2022	ADT PAYMENT VOZ COLLEGIATE PREPARA 40115610		\$157.02	
11884	11/15/2022	NM GAS COMPANY nmgas bl VOZ COLLEGIATE PREPARA 163271091180647		\$58.39	
11884	11/15/2022	11/15 Payroll Taxes		\$2,815.71	
11884	11/15/2022	11/15 Net Payroll		\$19,785.45	
11884	11/16/2022	Invoice #: 1008; Vendor: Novel Education PartnersLLC; Memo:		\$7,975.00	
11884	11/16/2022	Invoice #: 5887; Vendor: Herrera Coaches Inc. (c-corp); Memo:		\$4,700.00	
11884	11/16/2022	Invoice #: 5835; Vendor: Herrera Coaches Inc. (c-corp); Memo:		\$4,700.00	

11884	11/16/2022	PAYLOCITY 128458		\$50.00
11884	11/17/2022	SANDOVAL COUNTY OCTOBER 2022 DISTRIBUTION HB-3	\$8.08	
11884	11/18/2022	COMCAST 8497950 930657803 ISAAC *RIVAS SAVELL 2297436		\$246.80
11884	11/20/2022	Invoice #: FIT 10-22; Vendor: New Mexico Functional Integrative Therapies; Memo:		\$692.08
11884	11/20/2022	Invoice #: SI-22-034368; Vendor: Unite Private Networks LLC; Memo:		\$383.70
11884	11/20/2022	Invoice #: NMX08220450; Vendor: Jani-King of New Mexico (s-corp); Memo:		\$538.75
11884	11/21/2022	Invoice #: 3518170182; Vendor: Staples; Memo:		\$30.39
11884	11/21/2022	Invoice #: 3518170177; Vendor: Staples; Memo:		\$30.62
11884	11/21/2022	Invoice #: 3518662150; Vendor: Staples; Memo:		\$30,931.67
11884	11/21/2022	Invoice #: 3516474658; Vendor: Staples; Memo:		\$43.12
11884	11/21/2022	Invoice #: 3518170175; Vendor: Staples; Memo:		\$1,154.22
11884	11/21/2022	Invoice #: 3515250189; Vendor: Staples; Memo:		\$379.98
11884	11/22/2022	MITEL CLOUD SERV MITEL.COM ISAAC RIVAS-SAVELL M43700205489		\$505.84
11884	11/23/2022	ABCWUA Water Aut WEB PAY Voz Collegiate Prepara 8456939560		\$75.32
11884	11/25/2022	ABCWUA Water Aut WEB PAY Voz Collegiate Prepara 1556939560		\$127.87
11884	11/30/2022	NMBT Service Fee		\$70.00
11884	11/30/2022	11/30 Net Payroll		\$17,169.57
11884	11/30/2022	11/30 Payroll Taxes		\$2,813.69
		Cleared Subtotal	\$ 101,825.18	\$ 182,702.41
		Cleared Checks		\$ -
		Total Deposits/Disbursements	\$ 101,825.18	\$ 182,702.41
		NM Bank Beginning Balance		\$ 223,888.33
		Cash Receipts		\$ 101,825.18
		Cash Disbursement		\$ (182,702.41)
		Reconciled Amount		\$ 143,011.10



Voz Collegiate Preparatory
Charter School Nov-22

Vendor Name	Payment Date	Payment Source	Payment Method	Reporting Currency	Payment Total (Reporting)
Ad It Up Store LLC	11/4/2022	Platform	Check	USD	\$ 1,116.02
Axiom Analytics	11/4/2022	Platform	ACH	USD	\$ 5,348.80
BULK BOOKSTORE	11/4/2022	Platform	Check	USD	\$ 2,894.00
Cooperative Educational Services	11/4/2022	Platform	Check	USD	\$ 4,360.28
DEX imaging	11/4/2022	Platform	Virtual Card	USD	\$ 401.53
Eduporium	11/4/2022	Platform	Check	USD	\$ 1,050.00
Staples	11/4/2022	Platform	Virtual Card	USD	\$ 2,009.78
Staples	11/4/2022	Platform	Virtual Card	USD	\$ 30,931.67
ACES - Assoc of Charter School Education Serv	11/14/2022	Platform	ACH	USD	\$ 1,077.50
Charter School Nursing Services (s-corp)	11/14/2022	Platform	Check	USD	\$ 641.11
Cooperative Educational Services	11/14/2022	Platform	Check	USD	\$ 1,644.04
JMP Academy of Professional Development	11/14/2022	Platform	Virtual Card	USD	\$ 1,460.01
MineralTree	11/14/2022	Platform	Virtual Card	USD	\$ 45.30
Staples	11/14/2022	Platform	Virtual Card	USD	\$ 3,307.92
Herrera Coaches Inc. (c-corp)	11/16/2022	Platform	Check	USD	\$ 9,400.00
Novel Education PartnersLLC	11/16/2022	Platform	Check	USD	\$ 7,975.00
Jani-King of New Mexico (s-corp)	11/20/2022	Platform	Check	USD	\$ 538.75
New Mexico Functional Integrative Therapies	11/20/2022	Platform	Check	USD	\$ 692.08
Unite Private Networks LLC	11/20/2022	Platform	Check	USD	\$ 383.70
Staples	11/21/2022	Platform	Virtual Card	USD	\$ 32,570.00

Total \$ **107,847.49**

Other ACH

Vendor Name	Payment Date	Payment Source	Payment Method	Reporting Currency	Payment Total (Reporting)
WESTMIAMIDEVELOP WEB PMTS VOZ Preparato	11-02-2022	NM Bank & Tr	ACH	USD	\$ 15,330.81
Yardi Service Ch WEB PMTS VOZ Preparatory Sch	11-02-2022	NM Bank & Tr	ACH	USD	\$ 0.95
NMERB WEB PAY Lucy Duran 02442	11-03-2022	NM Bank & Tr	ACH	USD	\$ 10,598.47
NMPSIA BENEFITS NMBBIZBP VOZ COLLEGIATE P	11-03-2022	NM Bank & Tr	ACH	USD	\$ 3,042.50
RETIREE HEALTHCA NMBBIZBP VOZ COLLEGIATE I	11-04-2022	NM Bank & Tr	ACH	USD	\$ 1,141.67
PNM ELECTRIC SER ele/gs bl VOZ COLLEGIATE PRI	11-14-2022	NM Bank & Tr	ACH	USD	\$ 744.86
Mosaic Processing Fee	11-14-2022	NM Bank & Tr	ACH	USD	\$ 120.00
ADT PAYMENT VOZ COLLEGIATE PREPARA	11-15-2022	NM Bank & Tr	ACH	USD	\$ 157.02
NM GAS COMPANY nmgas bl VOZ COLLEGIATE F	11-15-2022	NM Bank & Tr	ACH	USD	\$ 58.39
128458 VOZ COLLE FIX VOZ COLLEGIATE PREPAR	11-16-2022	NM Bank & Tr	ACH	USD	\$ 50.00
COMCAST 8497950 930657803 ISAAC *RIVAS SA	11-18-2022	NM Bank & Tr	ACH	USD	\$ 246.80
MITEL CLOUD SERV MITEL.COM ISAAC RIVAS-SAV	11-22-2022	NM Bank & Tr	ACH	USD	\$ 505.84
ABCWUA Water Aut WEB PAY Voz Collegiate Prej	11-23-2022	NM Bank & Tr	ACH	USD	\$ 75.32
ABCWUA Water Aut WEB PAY Voz Collegiate Prej	11-25-2022	NM Bank & Tr	ACH	USD	\$ 127.87
SERVICE FEE	11-30-2022	NM Bank & Tr	ACH	USD	\$ 70.00

Total \$ **32,270.50**

Grand Total \$ **140,117.99**

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
 300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 001-709-2223-0010-IB
 Fund Type: Flowthrough
 Adjustment Type: Initial Budget

Fiscal Year: 2022-2023

Entity Name: Voz Collegiate Preparatory Charter

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Katie Rarick, Business Manager

Total Approved Budget (Flowthrough): 7,430

Phone: (505) 917-4023

Email: katie.rarick@axiomanalytics.org

FLOWTHROUGH ONLY	
Budget Period: 07/01/2022	To: 06/30/2023
A. Approved Carryover:	
B. Total Current Year Allocation:	
D. Total Funding Available:	

Revenue 24346.0000.41924 \$7,430

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
24346 Individuals with Disabilities Education Act (IDEA)/Amercian Rescue Plan Act of 2021 (APR)	1000 Instruction	51100 Salaries Expense	2000 Special Programs	001709 Voz Collegiate Preparatory Charter	1412 Teachers-Special Education		\$7,430	\$7,430	0.10
Sub Total							\$7,430		0.10
Indirect Cost									
DOC. TOTAL							\$7,430		

Justification:

Voz Initial BAR

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.