



Collegiate Preparatory
Charter School

Notice and Agenda
Regular Governing Council Meeting
Voz Collegiate Preparatory Charter School
955 San Pedro SE
Albuquerque NM 87108

Thursday, December 16 6:00pm

Location: <https://us02web.zoom.us/j/7596191312>

Please contact Isaac Rivas-Savell at irivassavell@vozcollegiateprep.org or 575.605.3527 at least 48 hours prior to the meeting or as soon as possible if you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or listen to (or in this case, view) the meeting. Information to participate in the meeting is included below:

- A. Opening Business
 - 1. Call to Order
 - 2. Roll Call
 - 3. Discussion and consideration of **approval** of November 18th Meeting Minutes
- B. Public Input (10-minute time limit, speakers limited to 3 minutes each)
- C. Public Input for ESSER III funding and Safe-to-Return plan (10 minutes)
- D. Legal Counsel Report
- E. Finance Committee Report
 - 1. EdTec Financial Presentation
 - 2. Discussion and consideration of **approval** November Bank Rec and Check Register
 - 3. Discussion and consideration of approval of 001-709-2122-0007-IB
 - 4. Discussion and consideration of **approval** BARS
- F. Governance Committee Report
 - 1. Board Recruitment Update
 - 2. Board Training Update
- G. Academic Achievement Committee Report
- H. School Foundation Report
- I. Head of School Report
 - 1. Student recruitment update
 - 2. Staff recruitment update
- J. Closing Business
 - 1. Next Scheduled Meeting: January 20, 2022 (To be held in-person at Voz Collegiate)
 - 2. Adjourn

Minutes
Regular Governing Council Meeting
Voz Collegiate Preparatory Charter School
955 San Pedro SE
Albuquerque NM 87108

Thursday, November 18 6:00pm
LOCATION: Zoom

- A. Opening Business
 - 1. Call to Order – meeting called to order at 6:02PM
 - 2. Roll Call – All members present except Arslan. Lucy Duran, Katie Rarick, and Dan Hill also present.
 - 3. Discussion and consideration of **approval** of October 21st Meeting Minutes – Gallegos made the motion. Hannah seconded. Unanimous approval.

- B. Public Input (10-minute time limit, speakers limited to 3 minutes each)

- C. Legal Counsel Report
 - 1. Discussion and consideration of **approval** of Prohibition of Racialized Aggression and Discipline Related to Race, Religion, or Culture Policy. Reilly made the motion. Celestina seconded. Unanimous approval.

- D. Finance Committee Report
 - 1. EdTec Financial Presentation – Katie Rarick gave board presentation regarding status of financials for the school
 - 2. Discussion and consideration of **approval** October Bank Rec and Check Register. Hannah made the motion. Celestina seconded. Unanimous approval.
 - 3. Discussion and consideration of **approval** BARS. Hannah reported out no BARS to approve.
 - 4. Discussion and consideration of **approval** for additional compensation payments for staff that took on additional duties during FY22. Hannah made the motion to approve additional compensation payments of \$2,000.00 for 3 staff members (for a total of \$6,000.00). Hannah moved. Reilly seconded. Unanimous approval.

- E. Governance Committee Report
 - 1. Board Recruitment Update
 - 2. Board Training Update
 - i. Board training opportunities
 - ii. Public Charter Schools of New Mexico conference

- F. Academic Achievement Committee Report
 - 1. Celestina walked Board through academic dashboard and board discussed

- G. School Foundation Report
 - 1. Katie Esquibel discussed her work setting up payment system for foundation

- H. Head of School Report
 - 1. Student recruitment update
 - i. Isaac gave report on student recruitment efforts and upcoming community events
 - 2. Staff recruitment update

I. Closing Business

1. Next Scheduled Meeting: December 16, 2021 (To be held in-person at Voz Collegiate)
2. Adjourn
 - i. Board meeting was adjourned at 6:44. Gallegos made the motion. Katie seconded. Unanimous approval.

Must submit backup for all BARs,
except transfers of funds for SEG or
direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 001-709-2122-0007-IB

Fund Type: Flowthrough

Adjustment Type: Initial Budget

Fiscal Year: 2021-2022

Entity Name: Voz Collegiate Preparatory Charter School

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Katie Rarick, Business Manager

Total Approved Budget (Flowthrough): 95,195

Phone: (505) 917-4023

Email: katie.rarick@edtec.com

FLOWTHROUGH ONLY	
Budget Period: 07/01/2021	To: 06/30/2022
A. Approved Carryover:	
B. Total Current Year Allocation: 95,195	
D. Total Funding Available: 95,195	

Revenue 24330.0000.41924 \$95,195

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
24330 24330 - ARP ESSER III CDFA 84.425U	1000 Instruction	51100 Salaries Expense	2000 Special Programs	1412 Teachers-Special Education		\$65,693	\$65,693	0.50
24330 24330 - ARP ESSER III CDFA 84.425U	2500 Central Services	51100 Salaries Expense	0000 No Program	1217 Secretarial/Clerical/Technical Assistants		\$21,102	\$21,102	0.60
24330 24330 - ARP ESSER III CDFA 84.425U	2500 Central Services	55915 Other Contract Services	0000 No Program	0000 No Job Class		\$8,400	\$8,400	
Sub Total						\$95,195		1.10
Indirect Cost								
DOC. TOTAL						\$95,195		

Justification:

ESSER III IB

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Voz Collegiate Prep

FY22 Financials

KATIE RARICK
DECEMBER 16, 2021
ALBUQUERQUE, NM



FY22

July-Nov Actuals & Dec-June Forecast

edtec 



Forecast Assumptions – FY22



Enrollment – Funding based on

- *Total 40 students*
- *About 50% with an IEP who require additional support*
- *Our current enrollment is 43, but 3 of those students enrolled after 40th day*

Staffing

- Total 5 full time staff & 1.5 contractors
 - 1 School Leader
 - 1 Office Manager
 - 1 SPED Teacher
 - 1 General Ed Teachers
 - 1 EA
 - 1.5 Contractors to help with learning loss

Revenue

- Total estimated revenue for FY22 is \$1,252,380
- Estimated increase to the SEG \$73k
- Estimated increase due to DOH grant \$60k

Expenses

- Total estimated expenses for FY22 are \$1,095,987
- About 33% of expenses are salary and benefits
- Expenses are based on current staff and 40 kids
- Adjusted expenses based on the information we currently have

FY22 Oct Forecast vs. Nov Forecast



		2021-22	2021-22	Variance
		Previous Forecast	Current Forecast	
Revenue	Revenue from Local Sources	659,176	659,176	-
	Revenue From State Sources	397,503	470,204	72,701
	Revenue from Federal Sources	63,000	123,000	60,000
	Other Financing Sources	-	-	-
	Other Items	-	-	-
	Total Revenue	1,119,679	1,252,380	132,701
Expenses	Personnel Services-Compensation	295,420	295,420	-
	Personnel Services-Employee Benefits	65,105	65,105	-
	Professional and Technical Services	202,529	202,529	-
	Purchased Property Services	194,940	194,940	-
	Other Purchased Services	86,875	86,875	-
	Supplies	22,500	25,500	(3,000)
	Property	225,618	225,618	-
	Debt Service & Miscellaneous	-	-	-
	Total Expenses	1,092,987	1,095,987	(3,000)
	Operating Income	26,693	156,393	129,701
	Beginning Balance (Audited)	22,667	22,667	-
	Operating Income	26,693	156,393	129,701
	Ending Fund Balance (incl. Depreciation)	49,360	179,060	129,701
	Ending Fund Balance as % of Expenses	4.5%	16.3%	11.8%

- Estimates for SEG and DOH increases

- Slight increase in software expenses

- Revenue increased but expenses stayed flat, so our net operating grew

2021-2022 Monthly Cash Balance Projection



Revenue assumptions:

- August – The \$250k from the Charter School Growth fund
- Nov – Cash flow is flat as long as we get our federal funds in
- June – Estimate that we will end around \$150k - 180k

We currently have \$150k outstanding in CSP that we can process as soon as we BAR the award letter that we received on 12/13/21.

2021-2022 Cash Flow as of November



Voz Collegiate Monthly Cash Forecast As of Nov FY2022		2021-22 Actuals & Forecast								
		Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Forecast
		Actuals	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast
Beginning Cash		179,104	188,248	183,557	209,646	215,912	193,064	195,339	180,326	
REVENUE										
	Revenue from Local Sources	80,721	(1)	50,181	50,181	50,181	50,181	50,181	50,181	659,176
	Revenue From State Sources	70,333	82,061	23,814	5,864	-	-	6,800	-	470,204
	Revenue from Federal Sources	-	-	20,500	20,500	20,500	20,500	20,500	20,500	123,000
	Other Financing Sources	-	-	-	-	-	-	-	-	-
	Other Items	-	-	-	-	-	-	-	-	-
	TOTAL REVENUE	151,054	82,060	94,495	76,545	70,681	70,681	77,481	70,681	1,252,380
EXPENSES										
	Personnel Services-Compensation	23,289	31,178	23,775	23,775	23,775	23,775	23,775	31,775	295,420
	Personnel Services-Employee Benefits	4,461	8,029	5,269	5,269	5,269	5,269	5,269	6,757	65,105
	Professional and Technical Services	17,704	18,269	16,413	16,413	16,413	16,413	18,795	15,550	202,529
	Purchased Property Services	18,362	15,859	17,036	17,036	17,036	17,036	17,036	11,877	194,940
	Other Purchased Services	15,787	1,076	5,355	5,355	7,115	5,355	5,355	5,355	86,875
	Supplies	5,955	660	557	2,430	2,758	557	67	-	25,500
	Property	(21,163)	(1)	-	-	21,163	-	22,197	-	225,618
	Debt Service & Miscellaneous	-	-	-	-	-	-	-	-	-
	TOTAL EXPENSES	64,396	75,069	68,405	70,278	93,529	68,405	92,494	71,314	1,095,987
Operating Cash Inflow (Outflow)		86,658	6,991	26,089	6,266	(22,849)	2,275	(15,013)	(633)	156,393
	Accounts Payable - Current Year	(77,120)	(4,744)	-	-	-	-	-	-	-
	Loans Payable (Current)	(394)	(6,939)	-	-	-	-	-	-	-
Ending Cash		188,248	183,557	209,646	215,912	193,064	195,339	180,326	179,692	
Days Cash on Hand		63	61	70	72	64	65	60	60	

Depending on the timing of federal funding, we might have at least 50 days of cash on hand each month.

Accomplishments

- We have a positive forecast with lower than anticipated enrollment
- Estimating a positive cash-flow all year even with large fixed costs
- We are using funding strategically to make sure the school has the resources it needs

Next Steps

- Get official SEG Update from PED in January or February
- Hire an additional EA for COVID related activities
- Use CSP increase to help with enrollment next year

Goals & Horizon Issues

- FY23 budgeting is around the corner
- FY23 Fundraising – create a plan to raise additional funds in FY23

Voz Collegiate
Income Statement
As of Nov FY2022

	Actual			YTD Actual YTD	Budget							
	Sep	Oct	Nov		Approved Budget v1	Previous Forecast	Current Forecast	Previous	Approved	Current Forecast Remaining	% Current Forecast Spent	
								Forecast vs. Current Forecast	Budget v1 vs. Current Forecast			
SUMMARY												
Revenue												
Revenue from Local Sources	-	-	80,721	358,094	51,000	659,176	659,176	-	608,176	301,082	54%	
Revenue From State Sources	70,333	70,333	70,333	351,665	923,161	397,503	470,204	72,701	(452,957)	118,539	75%	
Revenue from Federal Sources	-	-	-	-	210,000	63,000	123,000	60,000	(87,000)	123,000	0%	
Total Revenue	70,333	70,333	151,054	709,759	1,184,161	1,119,679	1,252,380	132,701	68,219	542,621	57%	
Expenses												
Personnel Services-Compensation	26,245	26,627	23,289	113,593	477,232	295,420	295,420	-	181,812	181,827	38%	
Personnel Services-Employee Benefits	6,365	5,971	4,461	23,977	130,315	65,105	65,105	-	65,210	41,128	37%	
Professional and Technical Services	13,149	14,191	17,704	64,261	134,399	202,529	202,529	-	(68,130)	138,268	32%	
Purchased Property Services	17,282	15,218	18,362	82,027	192,000	194,940	194,940	-	(2,940)	112,913	42%	
Other Purchased Services	7,036	10,681	15,787	51,906	76,000	86,875	86,875	-	(10,875)	34,969	60%	
Supplies	165	7,271	5,955	18,470	40,296	22,500	25,500	(3,000)	14,796	7,030	72%	
Property	55,432	62,637	(21,163)	204,456	118,150	225,618	225,618	-	(107,468)	21,162	91%	
Total Expenses	125,675	142,597	64,396	558,690	1,168,392	1,092,987	1,095,987	(3,000)	72,405	537,297	51%	
Operating Income	(55,341)	(72,264)	86,658	151,069	15,769	26,693	156,393	129,701	140,624	5,324		
Fund Balance												
Beginning Balance (Unaudited)					50,000	22,667	22,667					
Operating Income					15,769	26,693	156,393					
Ending Fund Balance					65,769	49,360	179,060					
Total Revenue Per Enrollment					5.6%	4.5%	31,309					
Total Expenses Per Enrollment					10964.45056	27991.98	27,400					
Operating Income Per Enrollment					10818.44244	27324.66418	3,910					
Fund Balance as a % of Expenses					146.0081111	667.315822	16%					
					0.056290088	0.045160329						

Voz Collegiate
Income Statement
As of Nov FY2022

KEY ASSUMPTIONS

40th Day Enrollment Breakdown

6

Enrollment Summary

4-6

Total Enrolled 40th Day

Actual			YTD	Budget						
Sep	Oct	Nov	Actual YTD	Approved Budget v1	Previous Forecast	Current Forecast	Previous Forecast vs. Current Forecast	Approved Budget v1 vs. Current Forecast	Current Forecast Remaining	% Current Forecast Spent
				108	40	40	-	(68)		
				108	40	40	-	(68)		
				108	40	40	-	(68)		

Voz Collegiate
Income Statement
As of Nov FY2022

	Actual			YTD	Budget							
	Sep	Oct	Nov		Actual YTD	Approved Budget v1	Previous Forecast	Current Forecast	Previous Forecast vs. Current Forecast	Approved Budget v1 vs. Current Forecast	Current Forecast Remaining	% Current Forecast Spent
REVENUE												
Revenue from Local Sources												
41000 Revenue from Local Sources	-	-	-	-	51,000	-	-	-	-	(51,000)	-	-
41920 Contributions and Donations From Private Sources	-	-	-	250,000	-	250,000	250,000	-	-	250,000	-	100%
41924 Flow-through Grants from Districts to Charter Schools	-	-	80,721	108,094	-	409,176	409,176	-	-	409,176	301,082	26%
SUBTOTAL - Revenue from Local Sources	-	-	80,721	358,094	51,000	659,176	659,176	-	-	608,176	301,082	54%
Revenue From State Sources												
43101 State Equalization Guarantee	70,333	70,333	70,333	351,665	843,997	373,111	445,812	72,701	(398,185)	94,147	79%	
43209 PSCOC Awards	-	-	-	-	79,164	24,392	24,392	-	(54,772)	24,392	0%	
SUBTOTAL - Revenue From State Sources	70,333	70,333	70,333	351,665	923,161	397,503	470,204	72,701	(452,957)	118,539	75%	
Revenue from Federal Sources												
44000 Revenue from Federal Sources	-	-	-	-	210,000	63,000	123,000	60,000	(87,000)	123,000	0%	
SUBTOTAL - Revenue from Federal Sources	-	-	-	-	210,000	63,000	123,000	60,000	(87,000)	123,000	0%	
Other Financing Sources												
SUBTOTAL - Other Financing Sources	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL REVENUE	70,333	70,333	151,054	709,759	1,184,161	1,119,679	1,252,380	132,701	68,219	542,621	57%	

Voz Collegiate
Income Statement
As of Nov FY2022

		Actual			YTD	Budget						
		Sep	Oct	Nov	Actual YTD	Approved Budget v1	Previous Forecast	Current Forecast	Previous Forecast vs. Current Forecast	Approved Budget v1 vs. Current Forecast	Current Forecast Remaining	% Current Forecast Spent
EXPENSES												
Personnel & Benefits												
Personnel Services-Compensation												
51111	Superintendent	7,686	7,686	7,686	38,430	92,232	92,232	92,232	-	-	53,802	42%
51217	Secretarial/Clerical/Technical Assistants	3,500	3,882	4,265	18,647	42,000	42,000	42,000	-	-	23,353	44%
51300	Additional Compensation	-	-	-	-	-	16,000	16,000	-	(16,000)	16,000	0%
51411	Teachers - Grades 1 -12	10,691	10,691	5,470	37,542	240,000	73,837	73,837	-	166,163	36,294	51%
51412	Teachers - Special Education	4,368	4,368	4,368	17,473	55,000	48,051	48,051	-	6,949	30,578	36%
51711	Instructional Assistants - Grades 1 - 12	-	-	1,500	1,500	48,000	23,300	23,300	-	24,700	21,800	6%
SUBTOTAL - Personnel Services-Compensation		26,245	26,627	23,289	113,593	477,232	295,420	295,420	-	181,812	181,827	38%
Personnel Services-Employee Benefits												
52111	Educational Retirement	3,976	4,034	3,528	17,209	72,301	44,756	44,756	-	27,545	27,547	38%
52112	ERA - Retiree Health	525	533	466	2,272	9,545	5,908	5,908	-	3,636	3,637	38%
52220	Medicare Payments	373	376	335	1,613	6,920	4,284	4,284	-	2,636	2,670	38%
52311	Health and Medical Premiums	1,190	768	-	1,957	38,192	8,134	8,134	-	30,059	6,176	24%
52500	Unemployment Compensation	180	182	132	707	2,880	1,728	1,728	-	1,152	1,021	41%
52710	Workers Compensation Premium	11	-	-	11	477	295	295	-	182	284	4%
52312	Life	13	13	-	45	-	-	-	-	-	(45)	
52313	Dental	60	43	-	103	-	-	-	-	-	(103)	
52314	Vision	15	11	-	26	-	-	-	-	-	(26)	
52315	Disability	22	11	-	33	-	-	-	-	-	(33)	
SUBTOTAL - Personnel Services-Employee Benefits		6,365	5,971	4,461	23,977	130,315	65,105	65,105	-	65,210	41,128	37%
Professional and Technical Services												
53218	Specialists - Contracted	539	1,079	1,208	2,826	7,000	16,000	16,000	-	(9,000)	13,174	18%
53330	Professional Development	-	-	-	-	21,000	34,500	34,500	-	(13,500)	34,500	0%
53411	Auditing	-	-	12,554	12,554	15,000	12,000	12,000	-	3,000	(554)	105%
53413	Legal	863	863	863	3,452	8,000	8,630	8,630	-	(630)	5,178	40%
53414	Other Professional Services	11,716	12,248	3,078	44,131	3,000	109,399	109,399	-	(106,399)	65,268	40%
53414.04	Payroll	-	-	-	-	2,000	-	-	-	2,000	-	
53414.05	Back-Office Support & Financial Consulting	-	-	-	-	59,999	-	-	-	59,999	-	
53414.08	Technology Support	-	-	-	-	14,400	-	-	-	14,400	-	
53711	Other Charges	30	2	1	1,298	4,000	22,000	22,000	-	(18,000)	20,702	6%
SUBTOTAL - Professional and Technical Services		13,149	14,191	17,704	64,261	134,399	202,529	202,529	-	(68,130)	138,268	32%
Purchased Property Services												
54311	Maintenance & Repair Furniture/Fixtures/Equipment	211	-	-	211	-	-	-	-	-	(211)	
54312	Maintenance & Repair Buildings and Grounds	2,644	2,901	2,594	8,269	-	30,000	30,000	-	(30,000)	21,731	28%
54411	Electricity	1,489	72	163	2,710	12,000	2,400	2,400	-	9,600	(310)	113%
54412	Natural Gas (Buildings)	-	-	235	414	6,000	1,800	1,800	-	4,200	1,386	23%
54415	Water/Sewage	-	-	323	323	6,000	1,800	1,800	-	4,200	1,477	18%
54416	Communication Services	693	-	2,623	3,537	6,000	6,000	6,000	-	-	2,463	59%
54610	Rental Land and Buildings	12,245	12,245	12,425	66,564	156,000	146,940	146,940	-	9,060	80,376	45%
54630	Rental Computers and Related Equipment	-	-	-	-	6,000	6,000	6,000	-	-	6,000	0%
SUBTOTAL - Purchased Property Services		17,282	15,218	18,362	82,027	192,000	194,940	194,940	-	(2,940)	112,913	42%
Other Purchased Services												
55112	Transportation Contractors	-	5,125	10,500	15,625	45,000	45,000	45,000	-	-	29,375	35%
55200	Property/Liability Insurance	-	-	-	9,150	7,000	9,150	9,150	-	(2,150)	-	100%
55400	Advertising	7,036	4,988	738	21,979	15,000	23,000	23,000	-	(8,000)	1,021	96%
55915	Other Contract Services	-	568	3,134	3,736	9,000	9,725	9,725	-	(725)	5,989	38%
55999	Uncategorized expense	-	-	1,416	1,416	-	-	-	-	-	(1,416)	
SUBTOTAL - Other Purchased Services		7,036	10,681	15,787	51,906	76,000	86,875	86,875	-	(10,875)	34,969	60%
Supplies												
56112	Other Instructional Materials	166	-	2,981	4,799	8,000	7,000	7,000	-	1,000	2,201	69%
56113	Software	-	4,109	2,518	6,627	5,500	5,500	8,500	(3,000)	(3,000)	1,873	78%
56118	General Supplies and Materials	(1)	3,163	457	7,045	26,796	10,000	10,000	-	16,796	2,955	70%

Voz Collegiate
Income Statement
As of Nov FY2022

	Actual			YTD	Budget							
	Sep	Oct	Nov		Actual YTD	Approved Budget v1	Previous Forecast	Current Forecast	Previous Forecast vs.	Approved Budget v1 vs.	Current Forecast Remaining	% Current Forecast Spent
									Current Forecast	Current Forecast		
SUBTOTAL - Supplies	165	7,271	5,955	18,470	40,296	22,500	25,500	(3,000)	14,796	7,030	72%	
Property												
57331 Property - Fixed Assets (More Than \$5000)	48,382	-	-	48,382	54,000	48,381	48,381	-	5,619	(1)	100%	
57332 Supply Assets (\$5,000 or less)	7,050	62,637	(21,163)	156,074	-	177,237	177,237	-	(177,237)	21,163	88%	
57332.02 Student Desks	-	-	-	-	20,250	-	-	-	20,250	-		
57332.03 Other Furniture	-	-	-	-	12,000	-	-	-	12,000	-		
57332.04 Classroom Technology	-	-	-	-	4,000	-	-	-	4,000	-		
57332.05 Student Computers	-	-	-	-	24,300	-	-	-	24,300	-		
57332.06 Teacher Computers	-	-	-	-	3,600	-	-	-	3,600	-		
SUBTOTAL - Property	55,432	62,637	(21,163)	204,456	118,150	225,618	225,618	-	(107,468)	21,162	91%	
Debt Service & Miscellaneous												
SUBTOTAL - Debt Service & Miscellaneous	-	-	-	-	-	-	-	-	-	-		
TOTAL EXPENSES	125,675	142,597	64,396	558,690	1,168,392	1,092,987	1,095,987	(3,000)	72,405	537,297	51%	

ESP

ESP

**Bank Reconciliation with Description - 11000-3884 Cash in Ba... checking
(main) 3884
As of 11/30/2021**

ID	Transaction Type	Date	Document Number	Name	Description	Balance
Reconciled						
Cleared Deposits and Other Credits						
	Deposit	11/04/2021	28405		DEPOSIT	107,250.48
	Deposit	11/12/2021	28577		APS PAYMENTS VOZ PREP VOZ COLL PREP	70,333.06
Total - Cleared Deposits and Other Credits						177,583.54
Cleared Checks and Payments						
	Payroll Journal Entry	10/15/2021	PRJE-VCPC001 1		Payroll # 5026 NM Retiree Health Care Authority	(393.67)
	Bill Payment	10/18/2021	20577	43087 Albert Cota	Tutor	(1,368.00)
	Bill Payment	10/27/2021	20583	40718 Jani-King of New Mexico (s-corp)	Janitorial Services	(532.90)
	Bill Payment	10/27/2021	20584	42137 Public Service Company of NEW Mexico	utilities	(72.09)
	Payroll Journal Entry	10/29/2021	PRJE-VCPC001 3		Payroll # 5027 NM Retiree Health Care Authority	(405.14)
	Bill Payment	11/01/2021	20585	42026 Jene Montano (1099)	Contractor/Tutor	(1,156.00)
	Bill Payment	11/01/2021	20586	43123 Teodora Velasco-Zapata	Contractor	(288.00)
	Check	11/02/2021	DB110221-2	39631 NMPSIA BENEFITS	DB110221-2 - NMPSIA BENEFITS	(1,415.50)
	Check	11/02/2021	DB110221-1	42373 YARDI SERVICE	DB110221-1 - Yardi Service	(0.95)
	Check	11/02/2021	DB110221-3	39494 NMERB	DB110221-3 - NMERB	(6,883.17)
	Check	11/02/2021	DB110221	42372 WEST MIAMI DEVELOP	DB110221 - West Miami Develop	(14,889.34)
	Bill Payment	11/02/2021	20587	40984 ACES - Assoc of Charter School Education Services (exempt)	FY22 EdTec services	(10,435.76)
	Bill Payment	11/02/2021	20590	42134 JMP Academy of Professional Development	Setting up special education systems for year 1	(539.38)
	Bill Payment	11/02/2021	20589	42454 Herrera Coaches Inc.	Daily Transportation	(5,125.00)
	Bill Payment	11/02/2021	20588	39183 Edtec	Postage for FY22	(113.86)
	Bill Payment	11/08/2021	20592	39673 InAccord, P.C. (c-corp)	Contractor	(863.00)
	Bill Payment	11/08/2021	20591	42026 Jene Montano (1099)	Contractor/Tutor	(1,461.83)
	Bill Payment	11/10/2021	20597	40977 Staples	CSP and non-CSP Allowable Materials from Staples	(51,733.10)
	Bill Payment	11/10/2021	20595	40718 Jani-King of New Mexico (s-corp)	School janitorial Services	(1,186.63)
	Bill Payment	11/10/2021	20598	40460 Staples Technology Solutions	Tech for Voz	(13,917.34)
	Bill Payment	11/10/2021	20594	42454 Herrera Coaches Inc.	Daily Transportation	(10,500.00)
	Bill Payment	11/10/2021	20596	40978 New Mexico Gas Company	acct 1157108961208255	(53.78)
	Payroll Journal Entry	11/15/2021	PRJE-VCPC001 5		Direct Deposit	(8,097.85)

ID	Transaction Type	Date	Document Number	Name	Description	Balance
	Payroll Journal Entry	11/15/2021	PRJE-VCPC0015		Payroll fees	(45.75)
	Payroll Journal Entry	11/15/2021	PRJE-VCPC0015		Federal and State Taxes	(1,496.35)
	Bill Payment	11/15/2021	20599	40984 ACES - Assoc of Charter School Education Services (exempt)	PowerOn Tech System for the school	(760.45)
	Bill Payment	11/15/2021	20601	39673 InAccord, P.C. (c-corp)	Contractor	(863.00)
	Bill Payment	11/15/2021	20604	43351 DEX imaging	Contractor	(355.72)
	Bill Payment	11/15/2021	20600	43400 Charter School Nursing Services (s-corp)	Nursing Services	(1,208.20)
	Bill Payment	11/15/2021	20606	42248 Water Utility Authority	utilities	(322.88)
	Bill Payment	11/15/2021	20603	43058 TLC PLUMBING AND UTILITY (c-corp)	Contractor	(129.45)
	Bill Payment	11/15/2021	20602	43345 NWEA (c-corp)	Curriculum	(2,625.00)
	Bill Payment	11/15/2021	20605	42247 RENAISSANCE (c-corp)	Star 360 and Accelerated Reader Subscriptions	(2,517.80)
	Check	11/18/2021	DB111821	43554 Mitel Cloud Service	DB111821-Mitel Cloud Service	(2,155.26)
	Check	11/23/2021	DB112321	43554 Mitel Cloud Service	DB112321 - Mitel Cloud Svc	(467.61)
	Check	11/24/2021	DB112421	42137 Public Service Company of NEW Mexico	DB112421 - PNM	(493.58)
	Check	11/29/2021	DB112921	40978 New Mexico Gas Company	DB112921 - NM Gas CO	(180.94)
	Payroll Journal Entry	11/30/2021	PRJE-VCPC0017		Direct Deposit	(8,097.85)
	Payroll Journal Entry	11/30/2021	PRJE-VCPC0017		Federal and State Taxes	(1,689.96)
	Payroll Journal Entry	11/30/2021	PRJE-VCPC0017		Payroll fees	(87.30)
Total - Cleared Checks and Payments						(154,929.39)
Total - Reconciled						22,654.15
Last Reconciled Statement Balance - 11/29/2021						190,805.46
Current Reconciled Balance						213,459.61
Reconcile Statement Balance - 11/30/2021						213,459.61
Difference						0.00
Unreconciled						
Uncleared						
Checks and Payments						
	Bill Payment	10/18/2021	20580	42134 JMP Academy of Professional Development	Setting up special education systems for year 1	(539.38)
	Bill Payment	10/18/2021	20579	39451 Isaac Rivas-Savell (reimb)	Advertising for Voz	(4,988.28)
	Bill Payment	11/10/2021	20593	42135 Accountability and Compliance Resources	SIS Reporting	(745.06)
	Payroll Journal Entry	11/15/2021	PRJE-VCPC0015		Payroll # 5028 NM Retiree Health Care Authority	(326.83)
	Bill Payment	11/23/2021	20610	43399 MOSSADAMS	Contractor	(12,553.95)
	Bill Payment	11/23/2021	20609	40718 Jani-King of New Mexico (s-corp)	Contractor	(1,186.63)
	Bill Payment	11/23/2021	20607	42135 Accountability and Compliance Resources	Contractor	(372.53)
	Bill Payment	11/23/2021	20608	39451 Isaac Rivas-Savell (reimb)	Advertising for Voz	(738.08)

ID	Transaction Type	Date	Document Number	Name	Description	Balance
	Payroll Journal Entry	11/30/2021	PRJE-VCPC0017		Payroll # 5030 NM Retiree Health Care Authority	(371.83)
	Payroll Journal Entry	11/30/2021	PRJE-VCPC0017		Payroll # 5029	(1,180.02)
Total - Checks and Payments						(23,002.59)
Total - Uncleared						(23,002.59)
Total - Unreconciled						(23,002.59)
Total as of 11/30/2021						190,457.02

Combined Board Check Register



School: **Voz**

Month: **November 2021**

					Total Paid By Check:	\$148,238.78
					Total Paid By Credit Card:	\$ -

Payment Type	Check #/CC Account	Vendor	Transaction Date	Description	Void	Amount
Check	20585	Jene Montano	11/1/2021	Bill #011--Contractor/Tutor		\$ 1,156.00
Check	20586	Teodora Velasco-Zapata	11/1/2021	Bill #001--contractor		\$ 288.00
Check	20587	ACES - Assoc of Charter School Education Services	11/2/2021	Bill #8271--FY22 EdTec services Bill #8424--FY22 EdTec services		\$ 10,435.76
Check	20588	Edtec	11/2/2021	Bill #22536--Postage for FY22 -- -- --		\$ 113.86
Check	20589	Herrera Coaches Inc.	11/2/2021	Bill #5011--Daily Transportation		\$ 5,125.00
Check	20590	JMP Academy of Professional Development	11/2/2021	Bill #1046--Setting up special education systems for year 1		\$ 539.38
Check	20591	Jene Montano	11/8/2021	Bill #012--Contractor		\$ 1,461.83
Check	20592	InAccord, P.C.	11/8/2021	Bill #375--Contractor		\$ 863.00
Check	20593	Accountability and Compliance Resources	11/10/2021	Bill #6199--SIS Reporting Bill #6274--SIS Reporting		\$ 745.06
Check	20594	Herrera Coaches Inc.	11/10/2021	Bill #4964--Daily Transportation Bill #5068--Daily Transportation Bill #5032--Daily Transportation		\$ 10,500.00
Check	20595	Jani-King of New Mexico	11/10/2021	Bill #NMX11210059--School janitorial Services		\$ 1,186.63
Check	20596	New Mexico Gas Company	11/10/2021	Bill #102621--acct 1157108961208255		\$ 53.78

Payment Type	Check #/CC Account	Vendor	Transaction Date	Description	Void	Amount
Check	20597	Staples	11/10/2021	Bill #3488189359--CSP and non-CSP Allowable Materials from Staples Bill #3484163898--CSP and non-CSP Allowable Materials from Staples Bill #3483415642--CSP and non-CSP Allowable Materials from Staples Bill #3483415643--CSP and non-CSP Allowable Materials from Staples Bill #3483415645--CSP and non-CSP Allowable Materials from Staples Bill #3483415646--CSP and non-CSP Allowable Materials from Staples Bill #3483415648--CSP and non-CSP Allowable Materials from Staples Bill #3483415650--CSP and non-CSP Allowable Materials from Staples Bill #3483415651--CSP and non-CSP Allowable Materials from Staples Bill #3483415654--CSP and non-CSP Allowable Materials from Staples Bill #3483415655--CSP and non-CSP Allowable Materials from Staples Bill #3483415657--CSP and non-CSP Allowable Materials from Staples Bill #3483415659--CSP and non-CSP Allowable Materials from Staples Bill #3483415661--CSP and non-CSP Allowable Materials from Staples		\$ 51,733.10
Check	20598	Staples Technology Solutions	11/10/2021	Bill #LSP077--Tech for Voz		\$ 13,917.34
Check	20599	ACES - ASSOC OF CHARTER SCHOOL EDUCATION SERVICES	11/15/2021	Bill #8510--PowerOn Tech System for the school		\$ 760.45
Check	20600	Charter School Nursing Services	11/15/2021	Bill #12312018-229--Nursing Services		\$ 1,208.20
Check	20601	InAccord, P.C.	11/15/2021	Bill #387--Contractor		\$ 863.00
Check	20602	NWEA	11/15/2021	Bill #59866--Curriculum		\$ 2,625.00
Check	20603	TLC PLUMBING AND UTILITY	11/15/2021	Bill #SM53581101--Contractor		\$ 129.45
Check	20604	DEX imaging	11/15/2021	Bill #AR6942825--contractor		\$ 355.72
Check	20605	RENAISSANCE	11/15/2021	Bill #INV5222295--subscription		\$ 2,517.80
Check	20606	Water Utility Authority	11/15/2021	Bill #845197714124--Utilities and fees Bill #845968064592--Utilities and fees Bill #155556878072--Utilities and fees Bill #155543011249--Utilities and fees Bill #845045934751--Utilities and fees Bill #155617439735--Utilities and fees		\$ 322.88
Check	20607	Accountability and Compliance Resources	11/23/2021	Bill #6350--Contractor		\$ 372.53

Note: Multiple expenses or "Itemized/Invoice Amounts" may be paid by one check. The total "Check Amount" will appear for each "Itemized/Invoice Amount" paid by the check.

Payment Type	Check #/CC Account	Vendor	Transaction Date	Description	Void	Amount
Check	20608	Isaac Rivas-Savell	11/23/2021	Bill #111221--Advertising for Voz		\$ 738.08
Check	20609	Jani-King of New Mexico	11/23/2021	Bill #NMX10210059--Contractor		\$ 1,186.63
Check	20610	MOSSADAMS	11/23/2021	Bill #102216989--Contractor Bill #102211220--contractor		\$ 12,553.95
Check	DB110221	WEST MIAMI DEVELOP	11/2/2021	DB110221 - West Miami Develop		\$ 14,889.34
Check	DB110221-1	YARDI SERVICE	11/2/2021	DB110221-1 - Yardi Service		\$ 0.95
Check	DB110221-2	NMPSIA BENEFITS	11/2/2021	DB110221-2 - NMPSIA BENEFITS		\$ 1,415.50
Check	DB110221-3	NMERB	11/2/2021	DB110221-3 - NMERB		\$ 6,883.17
Check	DB111821	Mitel Cloud Service	11/18/2021	DB111821-Mitel Cloud Service		\$ 2,155.26
Check	DB112321	Mitel Cloud Service	11/23/2021	DB112321 - Mitel Cloud Svc		\$ 467.61
Check	DB112421	Public Service Company of NEW Mexico	11/24/2021	DB112421 - PNM		\$ 493.58
Check	DB112921	New Mexico Gas Company	11/29/2021	DB112921 - NM Gas CO		\$ 180.94