



Collegiate Preparatory
Charter School

Notice and Agenda
Regular Governing Council Meeting
Voz Collegiate Preparatory Charter School
955 San Pedro SE
Albuquerque NM 87108

Thursday, January 20th 6:00pm

Location: <https://us02web.zoom.us/j/7596191312>

Please contact Isaac Rivas-Savell at irivassavell@vozcollegiateprep.org or 575.605.3527 at least 48 hours prior to the meeting or as soon as possible if you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or listen to (or in this case, view) the meeting. Information to participate in the meeting is included below:

- A. Opening Business
 - 1. Call to Order
 - 2. Roll Call
 - 3. Discussion and consideration of **approval** of December 16th, 2021, Meeting Minutes
- B. Public Input (10-minute time limit, speakers limited to 3 minutes each)
- C. Legal Counsel Report
- D. Finance Committee Report
 - 1. EdTec Financial Presentation
 - 2. Discussion and consideration of **approval** December Bank Rec and Check Register
 - 3. Discussion and consideration of **approval** BARS
- E. Governance Committee Report
 - 1. Board Recruitment Update
 - 2. Board Training Update
- F. Academic Achievement Committee Report
- G. School Foundation Report
- H. Head of School Report
 - 1. Student recruitment update
 - 2. Staff recruitment update
- I. Closing Business
 - 1. Next Scheduled Meeting: February 17, 2022 (To be held in-person at Voz Collegiate)
 - 2. Adjourn

Voz Collegiate Prep

FY22 Financials

KATIE RARICK
JANUARY 20, 2022
ALBUQUERQUE, NM



FY22

July-Dec Actuals & Jan-June Forecast

edtec 



Forecast Assumptions – FY22



Enrollment – Funding based on

- *40 total students*
- *~50% with an IEP who require additional support*
- *Current enrollment is 43, but 3 of those students enrolled after 40th day*

Staffing

- Total 5 full time staff & 1.5 contractors
 - 1 School Leader
 - 1 Office Manager
 - 1 SPED Teacher
 - 1 General Ed Teacher
 - 1 EA
 - 1.5 Contractors to help with learning loss

Revenue

- Total estimated revenue for FY22 is \$1,272,620
- \$9k in additional CSP revenue in FY22 to match expenses
- \$11k in additional DOH funds

Expenses

- Total estimated expenses for FY22 are \$1,112,231
- About 33% of expenses are salary and benefits
- Expenses are based on current staff and 43 students
- Adjusted expenses based on most current information

FY22 Current Forecast vs. Previous Forecast



		2021-22	2021-22	Variance
		Previous Forecast	Current Forecast	
Revenue	Revenue from Local Sources	659,176	668,216	9,040
	Revenue From State Sources	470,204	470,204	-
	Revenue from Federal Sources	123,000	134,200	11,200
	Other Financing Sources	-	-	-
	Other Items	-	-	-
	Total Revenue	1,252,380	1,272,620	20,240
Expenses	Personnel Services-Compensation	295,420	295,420	-
	Personnel Services-Employee Benefits	65,105	65,105	-
	Professional and Technical Services	202,529	205,773	(3,244)
	Purchased Property Services	194,940	194,940	-
	Other Purchased Services	86,875	92,875	(6,000)
	Supplies	25,500	32,500	(7,000)
	Property	225,618	225,618	-
	Debt Service & Miscellaneous	-	-	-
	Total Expenses	1,095,987	1,112,231	(16,244)
	Operating Income	156,393	160,389	3,996
	Beginning Balance (Audited)	22,667	22,667	-
	Operating Income	156,393	160,389	3,996
	Ending Fund Balance (incl. Depreciation)	179,060	183,056	3,996
	Ending Fund Balance as % of Expenses	16.3%	16.5%	0.1%

- Estimates for SEG
- Increase for DOH and CSP

- Increase in transportation, curriculum – CSP Allowable
- Small increase in audit

- Slight increase in net operating; overall we have a healthy fund balance

2021-2022 Monthly Cash Balance Projection



Revenue assumptions:

- August – \$250k from the Charter School Growth fund
- Feb – We will not receive SEG this month
- June – Estimate that we will end around \$160k

We currently have \$160k outstanding in CSP that we can process as soon as we BAR the award letter that we received on 12/13/21.

2021-2022 Cash Flow as of December



Voz Collegiate Monthly Cash Forecast As of Dec FY2022		2021-22							
		Actuals & Forecast							
		Dec Actuals	Jan Forecast	Feb Forecast	Mar Forecast	Apr Forecast	May Forecast	Jun Forecast	Forecast
Beginning Cash		188,248	180,612	201,692	207,124	165,641	169,283	154,194	
REVENUE									
	Revenue from Local Sources	-	50,180	50,181	50,181	50,181	50,181	59,221	668,216
	Revenue From State Sources	70,333	35,542	5,864	-	-	6,800	-	470,204
	Revenue from Federal Sources	-	22,367	22,367	22,367	22,367	22,367	22,367	134,200
	Other Financing Sources	-	-	-	-	-	-	-	-
	Other Items	-	-	-	-	-	-	-	-
	TOTAL REVENUE	70,333	108,088	78,411	72,547	72,547	79,347	81,588	1,272,620
EXPENSES									
	Personnel Services-Compensation	24,789	30,164	23,775	23,775	23,775	23,775	31,775	295,420
	Personnel Services-Employee Benefits	5,083	7,368	5,269	5,269	5,269	5,269	6,757	65,105
	Professional and Technical Services	16,194	21,732	16,413	36,414	16,413	18,795	15,550	205,773
	Purchased Property Services	16,778	16,116	17,036	17,036	17,036	17,036	11,877	194,940
	Other Purchased Services	6,911	4,436	5,855	7,615	5,855	5,855	5,855	92,875
	Supplies	4,095	478	4,631	2,758	557	1,510	-	32,500
	Property	-	(1)	-	21,163	-	22,197	-	225,618
	Debt Service & Miscellaneous	-	-	-	-	-	-	-	-
	TOTAL EXPENSES	73,851	80,293	72,979	114,029	68,905	94,437	71,814	1,112,231
Operating Cash Inflow (Outflow)		(3,518)	27,795	5,432	(41,482)	3,642	(15,090)	9,774	160,389
	Accounts Payable - Current Year	(4,744)	2.73E-12	-	-	-	-	-	-
	Loans Payable (Current)	626	(6,715)	-	-	-	-	(2,440)	-
Ending Cash		180,612	201,692	207,124	165,641	169,283	154,194	161,528	
Days Cash on Hand		59	66	68	54	56	51	53	

Depending on the timing of federal funding, we might have at least 50 days of cash on hand each month.

Accomplishments

- We have a positive forecast with lower-than-anticipated enrollment
- Estimating a positive cashflow all year even with large fixed costs
- We are using funding strategically to make sure the school has the resources it needs

Next Steps

- Get official SEG Update from PED in February – we will have a decrease BAR and owe PED about \$40k
- Hire an additional EA for COVID related activities
- Use CSP increase to help with enrollment next year

Goals & Horizon Issues

- FY23 budgeting is around the corner
- FY23 Fundraising – create a plan to raise additional funds in FY23

Voz Collegiate
Income Statement
As of Dec FY2022

	Actual			YTD	Budget							
	Oct	Nov	Dec		Actual YTD	Approved Budget v1	Previous Forecast	Current Forecast	Previous Forecast vs. Current Forecast	Approved Budget v1 vs. Current Forecast	Current Forecast Remaining	% Current Forecast Spent
SUMMARY												
Revenue												
Revenue from Local Sources	-	80,721	-	358,094	51,000	659,176	668,216	9,040	617,216	310,122	54%	
Revenue From State Sources	70,333	70,333	70,333	421,998	923,161	470,204	470,204	-	(452,957)	48,206	90%	
Revenue from Federal Sources	-	-	-	-	210,000	123,000	134,200	11,200	(75,800)	134,200	0%	
Total Revenue	70,333	151,054	70,333	780,092	1,184,161	1,252,380	1,272,620	20,240	88,459	492,528	61%	
Expenses												
Personnel Services-Compensation	26,627	23,289	24,789	138,382	477,232	295,420	295,420	-	181,812	157,038	47%	
Personnel Services-Employee Benefits	5,971	5,307	5,083	29,906	130,315	65,105	65,105	-	65,210	35,199	46%	
Professional and Technical Services	14,191	17,704	16,194	80,455	134,399	202,529	205,773	(3,244)	(71,374)	125,318	39%	
Purchased Property Services	15,218	18,362	16,778	98,805	192,000	194,940	194,940	-	(2,940)	96,135	51%	
Other Purchased Services	10,681	14,372	6,911	57,402	76,000	86,875	92,875	(6,000)	(16,875)	35,473	62%	
Supplies	7,272	5,955	4,095	22,565	40,296	25,500	32,500	(7,000)	7,796	9,935	69%	
Property	62,637	(21,163)	-	204,456	118,150	225,618	225,618	-	(107,468)	21,162	91%	
Total Expenses	142,597	63,826	73,851	631,971	1,168,392	1,095,987	1,112,231	(16,244)	56,161	480,260	57%	
Operating Income	(72,264)	87,228	(3,518)	148,121	15,769	156,393	160,389	3,996	144,620	12,268		
Fund Balance												
Beginning Balance (Unaudited)					50,000	22,667	22,667					
Operating Income					15,769	156,393	160,389					
Ending Fund Balance					65,769	179,060	183,056					
					5.6%	16.3%						
Total Revenue Per Enrollment					10964.45056	31309.4975	31,815					
Total Expenses Per Enrollment					10818.44244	27399.66418	27,806					
Operating Income Per Enrollment					146.0081111	3909.833322	4,010					
Fund Balance as a % of Expenses					0.056290088	0.163378219	16%					

Voz Collegiate
Income Statement
As of Dec FY2022

KEY ASSUMPTIONS

40th Day Enrollment Breakdown

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Enrollment Summary

4-6

Total Enrolled 40th Day

Actual			YTD	Budget						
Oct	Nov	Dec	Actual YTD	Approved Budget v1	Previous Forecast	Current Forecast	Previous Forecast vs. Current Forecast	Approved Budget v1 vs. Current Forecast	Current Forecast Remaining	% Current Forecast Spent
				108	40	40	-	(68)		
				108	40	40	-	(68)		
				108	40	40	-	(68)		

Voz Collegiate
Income Statement
As of Dec FY2022

	Actual			YTD	Budget							
	Oct	Nov	Dec		Actual YTD	Approved Budget v1	Previous Forecast	Current Forecast	Previous Forecast vs. Current Forecast	Approved Budget v1 vs. Current Forecast	Current Forecast Remaining	% Current Forecast Spent
REVENUE												
Revenue from Local Sources												
41000 Revenue from Local Sources	-	-	-	-	51,000	-	-	-	-	(51,000)	-	-
41920 Contributions and Donations From Private Sources	-	-	-	250,000	-	250,000	250,000	-	250,000	-	-	100%
41924 Flow-through Grants from Districts to Charter Schools	-	80,721	-	108,094	-	409,176	418,216	9,040	418,216	310,122	26%	
SUBTOTAL - Revenue from Local Sources	-	80,721	-	358,094	51,000	659,176	668,216	9,040	617,216	310,122	54%	
Revenue From State Sources												
43101 State Equalization Guarantee	70,333	70,333	70,333	421,998	843,997	445,812	445,812	-	(398,185)	23,814	95%	
43209 PSCOC Awards	-	-	-	-	79,164	24,392	24,392	-	(54,772)	24,392	0%	
SUBTOTAL - Revenue From State Sources	70,333	70,333	70,333	421,998	923,161	470,204	470,204	-	(452,957)	48,206	90%	
Revenue from Federal Sources												
44000 Revenue from Federal Sources	-	-	-	-	210,000	123,000	134,200	11,200	(75,800)	134,200	0%	
SUBTOTAL - Revenue from Federal Sources	-	-	-	-	210,000	123,000	134,200	11,200	(75,800)	134,200	0%	
Other Financing Sources												
SUBTOTAL - Other Financing Sources	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL REVENUE	70,333	151,054	70,333	780,092	1,184,161	1,252,380	1,272,620	20,240	88,459	492,528	61%	

Voz Collegiate
Income Statement
As of Dec FY2022

		Actual			YTD	Budget						
		Oct	Nov	Dec	Actual YTD	Approved Budget v1	Previous Forecast	Current Forecast	Previous Forecast vs. Current Forecast	Approved Budget v1 vs. Current Forecast	Current Forecast Remaining	% Current Forecast Spent
EXPENSES												
Personnel & Benefits												
Personnel Services-Compensation												
51111	Superintendent	7,686	7,686	7,686	46,116	92,232	92,232	92,232	-	-	46,116	50%
51217	Secretarial/Clerical/Technical Assistants	3,500	3,500	4,265	21,765	42,000	42,000	42,000	-	-	20,235	52%
51300	Additional Compensation	382	765	-	1,147	-	16,000	16,000	-	(16,000)	14,853	7%
51411	Teachers - Grades 1 -12	10,691	5,470	5,470	43,013	240,000	73,837	73,837	-	166,163	30,824	58%
51412	Teachers - Special Education	4,368	4,368	4,368	21,841	55,000	48,051	48,051	-	6,949	26,210	45%
51711	Instructional Assistants - Grades 1 - 12	-	1,500	3,000	4,500	48,000	23,300	23,300	-	24,700	18,800	19%
SUBTOTAL - Personnel Services-Compensation		26,627	23,289	24,789	138,382	477,232	295,420	295,420	-	181,812	157,038	47%
Personnel Services-Employee Benefits												
52111	Educational Retirement	4,034	3,528	3,756	20,965	72,301	44,756	44,756	-	27,545	23,791	47%
52112	ERA - Retiree Health	533	466	496	2,768	9,545	5,908	5,908	-	3,636	3,141	47%
52220	Medicare Payments	376	335	356	1,970	6,920	4,284	4,284	-	2,636	2,314	46%
52311	Health and Medical Premiums	768	768	281	3,005	38,192	8,134	8,134	-	30,059	5,128	37%
52500	Unemployment Compensation	182	132	123	830	2,880	1,728	1,728	-	1,152	898	48%
52710	Workers Compensation Premium	-	-	12	23	477	295	295	-	182	272	8%
52312	Life	13	13	13	71	-	-	-	-	-	(71)	
52313	Dental	43	43	35	181	-	-	-	-	-	(181)	
52314	Vision	11	11	12	49	-	-	-	-	-	(49)	
52315	Disability	11	11	-	44	-	-	-	-	-	(44)	
SUBTOTAL - Personnel Services-Employee Benefits		5,971	5,307	5,083	29,906	130,315	65,105	65,105	-	65,210	35,199	46%
Professional and Technical Services												
53218	Specialists - Contracted	1,079	1,208	1,446	4,272	7,000	16,000	16,000	-	(9,000)	11,728	27%
53330	Professional Development	-	-	-	-	21,000	34,500	34,500	-	(13,500)	34,500	0%
53411	Auditing	-	12,554	2,690	15,244	15,000	12,000	15,244	(3,244)	(244)	(0)	100%
53413	Legal	863	863	-	3,452	8,000	8,630	8,630	-	(630)	5,178	40%
53414	Other Professional Services	12,248	3,078	12,058	56,189	3,000	109,399	109,399	-	(106,399)	53,210	51%
53414.04	Payroll	-	-	-	-	2,000	-	-	-	2,000	-	
53414.05	Back-Office Support & Financial Consulting	-	-	-	-	59,999	-	-	-	59,999	-	
53414.08	Technology Support	-	-	-	-	14,400	-	-	-	14,400	-	
53711	Other Charges	2	1	1	1,299	4,000	22,000	22,000	-	(18,000)	20,701	6%
SUBTOTAL - Professional and Technical Services		14,191	17,704	16,194	80,455	134,399	202,529	205,773	(3,244)	(71,374)	125,318	39%
Purchased Property Services												
54311	Maintenance & Repair Furniture/Fixtures/Equipment	-	-	-	211	-	-	-	-	-	(211)	
54312	Maintenance & Repair Buildings and Grounds	2,901	2,594	2,465	10,734	-	30,000	30,000	-	(30,000)	19,266	36%
54411	Electricity	72	163	1,370	4,080	12,000	2,400	2,400	-	9,600	(1,680)	170%
54412	Natural Gas (Buildings)	-	235	-	414	6,000	1,800	1,800	-	4,200	1,386	23%
54415	Water/Sewage	-	323	-	323	6,000	1,800	1,800	-	4,200	1,477	18%
54416	Communication Services	-	2,623	519	4,055	6,000	6,000	6,000	-	-	1,945	68%
54610	Rental Land and Buildings	12,245	12,425	12,425	78,988	156,000	146,940	146,940	-	9,060	67,952	54%
54630	Rental Computers and Related Equipment	-	-	-	-	6,000	6,000	6,000	-	-	6,000	0%
SUBTOTAL - Purchased Property Services		15,218	18,362	16,778	98,805	192,000	194,940	194,940	-	(2,940)	96,135	51%
Other Purchased Services												
55112	Transportation Contractors	5,125	10,500	5,375	21,000	45,000	45,000	51,000	(6,000)	(6,000)	30,000	41%
55200	Property/Liability Insurance	-	-	-	9,150	7,000	9,150	9,150	-	(2,150)	-	100%
55400	Advertising	4,988	738	-	21,979	15,000	23,000	23,000	-	(8,000)	1,021	96%
55915	Other Contract Services	568	3,134	1,536	5,273	9,000	9,725	9,725	-	(725)	4,452	54%
55999	Uncategorized expense	-	0	0	0	-	-	-	-	-	(0)	
SUBTOTAL - Other Purchased Services		10,681	14,372	6,911	57,402	76,000	86,875	92,875	(6,000)	(16,875)	35,473	62%
Supplies												
56112	Other Instructional Materials	-	2,981	3,356	8,154	8,000	7,000	14,000	(7,000)	(6,000)	5,846	58%
56113	Software	4,109	2,518	-	6,627	5,500	8,500	8,500	-	(3,000)	1,873	78%
56118	General Supplies and Materials	3,163	457	739	7,784	26,796	10,000	10,000	-	16,796	2,216	78%

Voz Collegiate
Income Statement
As of Dec FY2022

	Actual			YTD	Budget							
	Oct	Nov	Dec	Actual YTD	Approved Budget v1	Previous Forecast	Current Forecast	Previous Forecast vs.	Approved Budget v1 vs.	Current Forecast Remaining	% Current Forecast Spent	
								Current Forecast	Current Forecast			
SUBTOTAL - Supplies	7,272	5,955	4,095	22,565	40,296	25,500	32,500	(7,000)	7,796	9,935	69%	
Property												
57331 Property - Fixed Assets (More Than \$5000)	-	-	-	48,382	54,000	48,381	48,381	-	5,619	(1)	100%	
57332 Supply Assets (\$5,000 or less)	62,637	(21,163)	-	156,074	-	177,237	177,237	-	(177,237)	21,163	88%	
57332.02 Student Desks	-	-	-	-	20,250	-	-	-	20,250	-		
57332.03 Other Furniture	-	-	-	-	12,000	-	-	-	12,000	-		
57332.04 Classroom Technology	-	-	-	-	4,000	-	-	-	4,000	-		
57332.05 Student Computers	-	-	-	-	24,300	-	-	-	24,300	-		
57332.06 Teacher Computers	-	-	-	-	3,600	-	-	-	3,600	-		
SUBTOTAL - Property	62,637	(21,163)	-	204,456	118,150	225,618	225,618	-	(107,468)	21,162	91%	
Debt Service & Miscellaneous												
SUBTOTAL - Debt Service & Miscellaneous	-	-	-	-	-	-	-	-	-	-		
TOTAL EXPENSES	142,597	63,826	73,851	631,971	1,168,392	1,095,987	1,112,231	(16,244)	56,161	480,260	57%	

ESP

ESP

**Bank Reconciliation with Description - 11000-3884 Cash in Ba... checking
(main) 3884
As of 12/31/2021**

ID	Transaction Type	Date	Document Number	Name	Description	Balance
Reconciled						
Cleared Deposits and Other Credits						
	Deposit	12/13/2021	29124		APS PAYMENTS VOZ PREP VOZ COLL PREP	70,333.05
Total - Cleared Deposits and Other Credits						70,333.05
Cleared Checks and Payments						
	Bill Payment	11/10/2021	20593	42135 Accountability and Compliance Resources	SIS Reporting	(745.06)
	Payroll Journal Entry	11/15/2021	PRJE-VCPC0015		Payroll # 5028 NM Retiree Health Care Authority	(326.83)
	Bill Payment	11/23/2021	20610	43399 MOSSADAMS	Contractor	(12,553.95)
	Bill Payment	11/23/2021	20609	40718 Jani-King of New Mexico (s-corp)	Contractor	(1,186.63)
	Bill Payment	11/23/2021	20607	42135 Accountability and Compliance Resources	Contractor	(372.53)
	Payroll Journal Entry	11/30/2021	PRJE-VCPC0017		Payroll # 5029	(1,180.02)
	Payroll Journal Entry	11/30/2021	PRJE-VCPC0017		Payroll # 5030 NM Retiree Health Care Authority	(371.83)
	Check	12/2/2021	DB120221-1	42373 YARDI SERVICE	DB120221-1 - Yardi Services	(0.95)
	Check	12/2/2021	DB120221	42372 WEST MIAMI DEVELOP	DB120221 - West Miami Develop	(14,889.34)
	Check	12/3/2021	DB120321	39494 NMERB	DB120321 - NMERB	(5,978.25)
	Bill Payment	12/3/2021	20616	43496 Olga Flores De Arvilla	Contractor/Tutor	(952.00)
	Bill Payment	12/3/2021	20611	40977 Staples	General Supplies	(456.58)
	Bill Payment	12/3/2021	20615	43123 Teodora Velasco-Zapata	Contractor	(432.00)
	Bill Payment	12/3/2021	20612	40460 Staples Technology Solutions	Tech for Voz	(4,287.87)
	Bill Payment	12/3/2021	20614	43087 Albert Cota	Tutor	(741.00)
	Bill Payment	12/7/2021	20621	40977 Staples	CSP and non-CSP Allowable Materials from Staples	(79.41)
	Bill Payment	12/7/2021	20620	42134 JMP Academy of Professional Development	Setting up special education systems for year 1	(539.38)
	Bill Payment	12/7/2021	20619	40718 Jani-King of New Mexico (s-corp)	School janitorial Services	(1,186.63)
	Bill Payment	12/7/2021	20617	40984 ACES - Assoc of Charter School Education Services (exempt)	FY22 EdTec services	(5,217.88)
	Bill Payment	12/7/2021	20618	42454 Herrera Coaches Inc. (c-corp)	Daily Transportation	(5,125.00)
	Check	12/8/2021	DB120821	39631 NMPSIA BENEFITS	DB120821 - NMPSIA	(571.36)
	Bill Payment	12/13/2021	20627	43399 MOSSADAMS	Contractor	(2,690.13)
	Bill Payment	12/13/2021	20623	43400 Charter School Nursing Services (s-corp)	Nursing Services	(906.15)

ID	Transacti on Type	Date	Documen t Number	Name	Description	Balance
	Bill Payment	12/13/2021	20626	42454 Herrera Coaches Inc. (c-corp)	Daily Transportation	(250.00)
	Bill Payment	12/13/2021	20624	43351 DEX imaging	Contractor	(355.72)
	Bill Payment	12/13/2021	20622	40984 ACES - Assoc of Charter School Education Services (exempt)	Tech System for Voz	(3,236.25)
	Bill Payment	12/13/2021	20625	39183 Edtec	Postage for FY22	(8.50)
	Check	12/15/2021	DB121521	42137 Public Service Company of NEW Mexico	DB121521 - PNM	(493.58)
	Payroll Journal Entry	12/15/2021	PRJE- VCPC001 9		Direct Deposit	(9,281.20)
	Payroll Journal Entry	12/15/2021	PRJE- VCPC001 9		Payroll fees	(47.30)
	Payroll Journal Entry	12/15/2021	PRJE- VCPC001 9		Federal and State Taxes	(1,690.87)
	Payroll Journal Entry	12/15/2021	PRJE- VCPC001 9		Payroll # 5031 NM Retiree Health Care Authority	(371.83)
	Bill Payment	12/15/2021	20628	39451 Isaac Rivas- Savell (reimb)	Advertising for Voz	(4,988.28)
	Check	12/16/2021	DB121621	42137 Public Service Company of NEW Mexico	DB121621 - PNM	(66.80)
	Bill Payment	12/16/2021	20629	43496 Olga Flores De Arvilla	Contractor/Tutor	(1,071.00)
	Bill Payment	12/16/2021	20630	43123 Teodora Velasco-Zapata	Contractor	(288.00)
	Bill Payment	12/17/2021	20632	40977 Staples	CSP and non-CSP Allowable Materials from Staples	(498.12)
	Check	12/20/2021	DB122021	40717 COMCAST BUSINESS	DB122021 - Comcast	(50.99)
	Check	12/21/2021	DB122121	43351 DEX imaging	DB122121 - Dex Imaging	(349.52)
	Check	12/23/2021	DB122321	43554 Mitel Cloud Service	DB122321 - Mitel Cloud Serv	(467.61)
	Payroll Journal Entry	12/23/2021	PRJE- VCPC002 1		Payroll # 5032 NM Retiree Health Care Authority	(371.83)
	Payroll Journal Entry	12/23/2021	PRJE- VCPC002 1		Direct Deposit	(9,271.37)
	Payroll Journal Entry	12/23/2021	PRJE- VCPC002 1		Federal and State Taxes	(1,709.55)
	Payroll Journal Entry	12/23/2021	PRJE- VCPC002 1		Payroll fees	(72.30)
	Check	12/30/2021	DB123021	42137 Public Service Company of NEW Mexico	DB123021 - PNM Electric	(809.81)
Total - Cleared Checks and Payments						(96,541.21)
Total - Reconciled						(26,208.16)
Last Reconciled Statement Balance - 12/30/2021						213,459.61
Current Reconciled Balance						187,251.45
Reconcile Statement Balance - 12/31/2021						187,251.45
Difference						0.00
Unreconciled						
Uncleared						
Deposits and Other Credits						
	Journal	10/30/2021	VCPC111 6		Roll up PFA accounts	418,534.54
Total - Deposits and Other Credits						418,534.54
Checks and Payments						
	Bill Payment	10/18/2021	20580	42134 JMP Academy of Professional Development	Setting up special education systems for year 1	(539.38)

ID	Transaction Type	Date	Document Number	Name	Description	Balance
	Journal	10/30/2021	VCPC1116		Roll up PFA accounts	(418,534.54)
	Bill Payment	11/23/2021	20608	39451 Isaac Rivas-Savell (reimb)	Advertising for Voz	(738.08)
	Bill Payment	12/3/2021	20613	40599 Valor Collegiate Academics	Contractor	(3,000.00)
	Bill Payment	12/17/2021	20631	43821 Jene Montano (reimb)	Art Supplies	(153.30)
Total - Checks and Payments						(422,965.30)
Total - Uncleared						(4,430.76)
Total - Unreconciled						(4,430.76)
Total as of 12/31/2021						182,820.69

Combined Board Check Register



School: Voz

Month: December 2021

					Total Paid By Check:	\$60,141.41
					Total Paid By Credit Card:	\$ -

Payment Type	Check #/CC Account	Vendor	Transaction Date	Description	Void	Amount
Check	20611	Staples	12/3/2021	Bill #3493215102--General Supplies		\$ 456.58
Check	20612	Staples Technology Solutions	12/3/2021	Bill #LYE655--Tech for Voz		\$ 4,287.87
Check	20613	Valor Collegiate Academics	12/3/2021	Bill #022--leadership program		\$ 3,000.00
Check	20614	Albert Cota	12/3/2021	Bill #003--Tutor		\$ 741.00
Check	20615	Teodora Velasco-Zapata	12/3/2021	Bill #002--contractor		\$ 432.00
Check	20616	Olga Flores De Arvilla	12/3/2021	Bill #001--tutor		\$ 952.00
Check	20617	ACES - Assoc of Charter School Education Services	12/7/2021	Bill #8567--FY22 EdTec services		\$ 5,217.88
Check	20618	Herrera Coaches Inc.	12/7/2021	Bill #5143--Daily Transportation		\$ 5,125.00
Check	20619	Jani-King of New Mexico	12/7/2021	Bill #NMX12210056--School janitorial Services		\$ 1,186.63
Check	20620	JMP Academy of Professional Development	12/7/2021	Bill #1054--Setting up special education systems for year 1		\$ 539.38
Check	20621	Staples	12/7/2021	Bill #3493721135--CSP and non-CSP Allowable Materials from Staples		\$ 79.41
Check	20622	ACES - Assoc of Charter School Education Services	12/13/2021	Bill #8651--Tech System for Voz Bill #8653--poweron tech system Bill #8652--poweron tech system		\$ 3,236.25
Check	20623	Charter School Nursing Services	12/13/2021	Bill #12312018-251--Nursing Services		\$ 906.15
Check	20624	DEX imaging	12/13/2021	Bill #AR7060615--Contractor		\$ 355.72
Check	20625	Edtec	12/13/2021	Bill #22991--postage		\$ 8.50
Check	20626	Herrera Coaches Inc.	12/13/2021	Bill #5153--Daily Transportation		\$ 250.00
Check	20627	MOSSADAMS	12/13/2021	Bill #102240111--contractor		\$ 2,690.13
Check	20628	Isaac Rivas-Savell	12/15/2021	Bill #100821--Advertising for Voz Bill #092021--Advertising for Voz		\$ 4,988.28
Check	20629	Olga Flores De Arvilla	12/16/2021	Bill #002--contractor		\$ 1,071.00
Check	20630	Teodora Velasco-Zapata	12/16/2021	Bill #003--contractor		\$ 288.00
Check	20631	Jene Montano	12/17/2021	Bill #112921--supplies		\$ 153.30

